



**Notice of meeting of  
Decision Session - Cabinet Member for Corporate Services**

**To:** Councillor Gunnell  
**Date:** Tuesday, 19 July 2011  
**Time:** 4.30 pm  
**Venue:** The Guildhall

**AGENDA**

**Notice to Members – Calling In**

Members are reminded that, should they wish to call in any item on this agenda, notice must be given to Democracy Support Group by:

**10.00 am on Monday 18 July 2011** if an item is called in before a decision is taken, or

**4.00pm on Thursday 21 July 2011** if an item is called in after a decision has been taken.

Items called in will be considered by the Scrutiny Management Committee.

Any written representations in respect of the items on the agenda should be submitted to Democratic Services by **5.00pm on Friday 15 July 2011**.

**1. Declarations of Interest**

At this point Members are asked to declare any personal or prejudicial interests they may have in the business on the agenda.

- 2. Minutes** (Pages 3 - 4)  
To approve and sign the minutes of the Decision Session of the Executive Member for Corporate Services held on 19 April 2011.

- 3. Public Participation**  
At this point in the meeting, members of the public who have registered their wish to speak at the meeting can do so. The deadline for registering is **5.00pm on Monday 18 July 2011**.

Members of the public may register to speak on:-

- An item on the agenda
- An issue within the Cabinet Member's remit
- An item that has been published on the Information Log since the last session.

- 4. Exclusion of Press and Public**  
To consider excluding the press and public from the meeting during consideration of Annex B of agenda item 5 "Bad Debt Write Off Report – Period April to June 2011" on the grounds that it contains information which is likely to reveal the identity of an individual and relating to the financial or business affairs of any particular person. This information is classed as exempt under Paragraphs 2 and 3 of the Schedule 12A to Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006.

- 5. Bad Debt Write Off Report - Period April to June 2011** (Pages 5 - 16)  
This report presents to the Cabinet Member for Corporate Services the irrecoverable accounts in respect of Council Tax (CT), National Non-Domestic Rates (NDR), Sundry Debtors and Housing Benefit overpayment for write-off covering the period 1 April 2011 to 30 June 2011.

- 6. Yorkshire Purchasing Association (YPO) Management Agreement** (Pages 17 - 36)  
The purpose of the report is to obtain approval to the proposed new provisions of the Management Agreement for the Founder Members of Yorkshire Purchasing Organisation (YPO).

## **7. Urgent Business**

Any other business which the Chair considers urgent under the Local Government Act 1972.

### **Information Log**

No items have been published on the Information Log since the last Decision Session.

Democracy Officer:

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For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting Jayne Carr  
Democracy Officer

- Registering to speak
- Written Representations
- Business of the meeting
- Any special arrangements
- Copies of reports